

Culverhay Surgery
Patient Participation Group
Minutes of Meeting held:
Tuesday 19th January 2016

Attendance from the Practice: Caroline Pearmain (Practice Manager), Kay Herniman

Patient Group: Michael Sykes, June Kent, Robert Maxwell, Derek Higgs, Dave Johnson, Gwen Bridges

Apologies: Anne Slann, Graham Cook, Ruth Kirkup, Sue Hope, Peter Beresford

1. Minutes from Previous Meeting (November and December 2015)

No comments from the November and December minutes. Both sets agreed.

2. Matters Arising

The group is in need of a replacement Secretary following Sarah Hale's recent resignation from the group. (CP) and (MS) will continue as acting secretary until the March AGM. The group will be seeking nominations for this role before the AGM.

3. Apologies: Peter Beresford

Peter Beresford sent his apologies to (MS) and explained his absence from the group in recent months due to health issues. He sends his best wishes to the group.

4. Update on Exit Safety

(MS) updated the group that no further progress has been made regarding safety of the entrance/exit to the surgery. (MS) is currently awaiting a suggested date for a meeting, and is hoping to be able to update the group at the February meeting. (MS) is hoping to gain an understanding of how the suggested bollards will improve visibility.

5. Volunteer for Acting Secretary until the AGM

As summarised under 'Matters Arising' above.

6. PPG Network Event, 22nd January

Rosey Studd, June Kent and Anne Slann have kindly agreed to attend the networking event. Rosey will feed back to the group at the February meeting.

7. Newsletter – update

(CP) reported that she had not received any contributions for the proposed newsletter. This is a PPG newsletter which should be made up of contributions from the PPG. Please send all contributions to c.pearmain@nhs.net. The practice will also add items of interest, and will be happy to collate articles and produce the newsletter for distribution.

8. AOB

a) Dave Johnson asked whether all patients should have a registered GP, and who the registered GP is for Dr Green's patients since her retirement. (CP) explained that all patients are now registered with 'Culverhay Pooled List' but that patients are allocated or can request a 'Usual Doctor'. Patients are free to see whichever doctor they choose.

b) Longfield are able to attend a meeting on Tuesday 17th May in the evening. Gwen Bridges expressed an interest in organising the event, along with Derek Higgs and June Kent. Gwen Bridges will enquire about possible venues.

June Kent gave her apologies for the February meeting

NEXT MEETING Tuesday 16th February

Signed

Chairman

16/02/16